## POSITION DESCRIPTION

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| **Position Title:** | French Teacher | **Agreed by employee:** |  |
| **Business Unit:** |  | **Approved by immediate manager:** |  |
| **Strategic Business Unit:** | Twin Countries STREAM Academy | **Approved by MHR:** |  |
| **Location:** |  | **Position Band:** |  |
| **Reports to:**  | Director  | **Date Prepared:** |  |
| **Direct Reports:** | CEO | **Evaluation Date:** |  |

## JOB PURPOSE

As the Director of Curriculum & Instruction at Twin Countries STREAM Academy, you will play a key leadership role in developing, implementing, and evaluating educational programs. This position demands a strategic thinker with a deep understanding of STREAM education, curriculum design, and instructional best practices. If you are ready to guide the academic vision of our institution, inspire educators, and contribute to the excellence of STREAM education, we invite you to be a part of our mission.

## KEY FUNCTIONS AND RESPONSIBILITIES

1. **Curriculum Development and Enhancement:**
	* Lead the development and enhancement of a comprehensive STREAM curriculum that aligns with educational standards and the academy's mission.
	* Ensure curriculum coherence, integration of STREAM principles, and alignment with pedagogical best practices.
2. **Instructional Leadership:**
	* Provide visionary leadership in instructional strategies, methodologies, and educational technologies.
	* Support and guide teachers in implementing effective and engaging teaching methods.
3. **Professional Development:**
	* Design and oversee professional development programs for faculty to enhance their teaching skills and stay abreast of educational trends.
	* Foster a culture of continuous learning and professional growth.
4. **Assessment and Data Analysis:**
	* Develop and implement assessment strategies to evaluate student learning outcomes.
	* Analyze data to drive curriculum improvements and instructional decision-making.
5. **Collaboration with Teachers and Departments:**
	* Collaborate with teachers and department heads to ensure effective implementation of the curriculum.
	* Facilitate cross-disciplinary collaboration and projects.
6. **Parent and Community Engagement:**
	* Communicate effectively with parents on curriculum matters, educational goals, and student progress.
	* Engage with the community to promote the academy's educational mission.
7. **Technology Integration:**
	* Foster the integration of technology tools and resources into the curriculum.
8. **STREAM Integration:**
	* Ensure the integration of STREAM principles across all grade levels and subjects.
9. **Policy Development:**
	* Contribute to the development of educational policies that align with the academy's mission and regulatory requirements.
	* Ensure compliance with relevant educational standards.
10. **Budget Oversight:**
	* Collaborate with the leadership team to manage the budget for curriculum development, instructional materials, and professional development.

**Knowledge and Skills Required**

1. **Leadership Experience:**
	* Proven leadership experience in curriculum development and instructional leadership.
	* Experience in a leadership role within a STREAM-focused educational institution is advantageous.
2. **Educational Visionary:**
	* Visionary mindset with a deep understanding of contemporary educational trends and the ability to translate them into effective curriculum and instructional strategies.
3. **Collaborative Skills:**
	* Strong collaborative and interpersonal skills to work effectively with teachers, administrators, and the broader educational community.
4. **Communication Skills:**
	* Excellent written and verbal communication skills to effectively communicate with diverse stakeholders.
5. **Analytical Skills:**
	* Strong analytical skills to assess data and make informed decisions for curriculum improvements.
6. **Technology Proficiency:**
	* Proficiency in educational technologies and their effective integration into the curriculum.

**Qualifications**

* **Master's or Doctoral degree in Education, Curriculum and Instruction, or a related field.**