## POSITION DESCRIPTION

|  |  |  |  |
| --- | --- | --- | --- |
| **Position Title:** | School Counselor | **Agreed by employee:** |  |
| **Business Unit:** |  | **Approved by immediate manager:** |  |
| **Strategic Business Unit:** | Twin Countries STREAM Academy | **Approved by MHR:** |  |
| **Location:** |  | **Position Band:** |  |
| **Reports to:**  | Director  | **Date Prepared:** |  |
| **Direct Reports:** | CEO | **Evaluation Date:** |  |

## JOB PURPOSE

As the School Counselor at Twin Countries STREAM Academy, you will play a critical role in fostering the overall well-being of students, providing counseling services, and contributing to a positive school culture. This position demands a compassionate and skilled counselor with the ability to address the diverse needs of students in a STREAM-focused educational setting. If you are ready to make a meaningful impact on students' lives and contribute to their holistic development, we invite you to be a part of our mission.

## KEY FUNCTIONS AND RESPONSIBILITIES

1. **Individual and Group Counseling:**
	* Provide individual counseling sessions to address students' personal, social, and emotional needs.
	* Facilitate group counseling sessions to address common concerns and promote peer support.
2. **Academic and Career Counseling:**
	* Assist students in setting academic and career goals.
	* Provide guidance on course selection, academic planning, and post-graduation pathways.
3. **Crisis Intervention:**
	* Respond to crisis situations and provide immediate support to students in distress.
	* Collaborate with relevant staff and external resources to ensure student safety.
4. **Social-Emotional Learning (SEL) Programs:**
	* Develop and implement SEL programs to enhance students' social and emotional skills.
	* Collaborate with teachers to integrate SEL principles into the curriculum.
5. **College and Career Readiness:**
	* Support students in the college and career exploration process.
	* Provide information on college admissions, scholarships, and vocational opportunities.
6. **Parent and Teacher Collaboration:**
	* Collaborate with parents and teachers to address students' academic and behavioral concerns.
	* Conduct parent-teacher conferences to discuss students' progress.
7. **Conflict Resolution:**
	* Mediate and facilitate conflict resolution sessions among students.
	* Provide strategies for effective communication and conflict resolution.
8. **Anti-Bullying Initiatives:**
	* Implement and oversee anti-bullying initiatives to create a safe and inclusive school environment.
	* Conduct awareness programs on bullying prevention.
9. **Community Outreach:**
	* Engage with the local community and external organizations to enhance support services.
	* Organize community events and workshops related to student well-being.

**Knowledge and Skills Required**

1. **Certification:**
	* Valid certification in School Counseling.
	* Additional certifications in social-emotional learning or counseling specialties are advantageous.
2. **Experience:**
	* Proven experience as a School Counselor, preferably in a K-8 educational setting.
	* Familiarity with STREAM education principles.
3. **Empathy and Compassion:**
	* Strong interpersonal skills with a high level of empathy and compassion.
	* Ability to build trust and rapport with students.
4. **Communication Skills:**
	* Excellent communication and active listening skills.
	* Ability to communicate effectively with students, parents, and staff.
5. **Ethical Standards:**
	* Adherence to ethical standards in counseling and confidentiality.

**Qualifications**

* **Master's degree in School Counseling or a related field.**