## POSITION DESCRIPTION

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| **Position Title:** | School Counselor | **Agreed by employee:** |  |
| **Business Unit:** |  | **Approved by immediate manager:** |  |
| **Strategic Business Unit:** | Twin Countries STREAM Academy | **Approved by MHR:** |  |
| **Location:** |  | **Position Band:** |  |
| **Reports to:** | Director | **Date Prepared:** |  |
| **Direct Reports:** | CEO | **Evaluation Date:** |  |

## JOB PURPOSE

As the School Counselor at Twin Countries STREAM Academy, you will play a critical role in fostering the overall well-being of students, providing counseling services, and contributing to a positive school culture. This position demands a compassionate and skilled counselor with the ability to address the diverse needs of students in a STREAM-focused educational setting. If you are ready to make a meaningful impact on students' lives and contribute to their holistic development, we invite you to be a part of our mission.

## KEY FUNCTIONS AND RESPONSIBILITIES

1. **Individual and Group Counseling:**
   * Provide individual counseling sessions to address students' personal, social, and emotional needs.
   * Facilitate group counseling sessions to address common concerns and promote peer support.
2. **Academic and Career Counseling:**
   * Assist students in setting academic and career goals.
   * Provide guidance on course selection, academic planning, and post-graduation pathways.
3. **Crisis Intervention:**
   * Respond to crisis situations and provide immediate support to students in distress.
   * Collaborate with relevant staff and external resources to ensure student safety.
4. **Social-Emotional Learning (SEL) Programs:**
   * Develop and implement SEL programs to enhance students' social and emotional skills.
   * Collaborate with teachers to integrate SEL principles into the curriculum.
5. **College and Career Readiness:**
   * Support students in the college and career exploration process.
   * Provide information on college admissions, scholarships, and vocational opportunities.
6. **Parent and Teacher Collaboration:**
   * Collaborate with parents and teachers to address students' academic and behavioral concerns.
   * Conduct parent-teacher conferences to discuss students' progress.
7. **Conflict Resolution:**
   * Mediate and facilitate conflict resolution sessions among students.
   * Provide strategies for effective communication and conflict resolution.
8. **Anti-Bullying Initiatives:**
   * Implement and oversee anti-bullying initiatives to create a safe and inclusive school environment.
   * Conduct awareness programs on bullying prevention.
9. **Community Outreach:**
   * Engage with the local community and external organizations to enhance support services.
   * Organize community events and workshops related to student well-being.

**Knowledge and Skills Required**

1. **Certification:**
   * Valid certification in School Counseling.
   * Additional certifications in social-emotional learning or counseling specialties are advantageous.
2. **Experience:**
   * Proven experience as a School Counselor, preferably in a K-8 educational setting.
   * Familiarity with STREAM education principles.
3. **Empathy and Compassion:**
   * Strong interpersonal skills with a high level of empathy and compassion.
   * Ability to build trust and rapport with students.
4. **Communication Skills:**
   * Excellent communication and active listening skills.
   * Ability to communicate effectively with students, parents, and staff.
5. **Ethical Standards:**
   * Adherence to ethical standards in counseling and confidentiality.

**Qualifications**

* **Master's degree in School Counseling or a related field.**